The Office of Human Resources Employee Experience & Success

# Deer Oaks 2024

Training & Development Calendar



Click the session title to register.

### CofC Employee Training (via Zoom)

- 2/6/24 Four Steps to Maximizing Your Potential
- 3/12/24 <u>Leadership Skills for Non-</u> <u>Supervisory Staff Members</u>
- 4/11/24 <u>Preventing & Overcoming</u> <u>Burnout</u>
- 7/18/24 <u>How to Work More</u> <u>Collaboratively with Your Team</u>
- 8/29/24 <u>The Keys to Great Employee-</u> <u>Supervisor Communications</u>
- 9/26/24 <u>How to Maximize</u> <u>Productivity & Job Satisfaction While</u> <u>Working Remotely</u>
- 11/7/24 <u>Relationship Excellence</u>

#### Leadership Certificate Webinars\*

- 2/26/24 <u>How to Use Employee</u> <u>Recognition to Increase Productivity</u>\*
- 5/20/24 <u>Strengthening the Team</u>\*
- 8/26/24 <u>Moving from Manager to</u> <u>Leader</u>\*
- 11/18/24 <u>How to Effectively Delegate</u> <u>Tasks & Responsibilities</u> \*

\*Open to all employees. Employees who complete all 4 courses by attending the live webinar or watching the recorded session will receive a Deer Oaks Leadership Series certificate.

## CofC Supervisor Training (via Zoom)

- 4/25/24 <u>Helping your Team Find</u> <u>Work-Life Balance During Stressful</u> <u>Times</u>
- 5/9/24 <u>Advanced Coaching Skills for</u> <u>Leaders</u>
- 6/13/24 <u>How to Become a More</u> <u>Effective Manager</u>
- 8/22/24 <u>Creating an Environment</u> that Encourages Employee Growth & <u>Development</u>
- 9/12/24 <u>How to Effectively Supervise</u> <u>a Hybrid Work Team</u>
- 10/10/24 <u>Communicating Effectively</u> with a Diverse Team
- 12/12/24 <u>How to Effectively Coach</u> <u>Employee Performance</u>

#### Supervisor Excellence Webinars

- 1/29/24 <u>The Keys to Creating a</u> <u>Thriving Team Culture</u>
- 4/29/24 <u>Successful Approaches to</u> <u>Difficult Employee Conversations</u>
- 7/29/24 <u>Advanced Coaching Skills for</u> <u>Leaders</u>
- 10/28/24 <u>How to Lead a Team that</u> <u>Provides Great Customer Service</u>





Shannon Bassett - bassettsl@cofc.edu Kendall Cage - cagek@cofc.edu

